

Community Arts Producer

Rising Sun Arts Centre

Salary: £34,000 pro rata FTE. (1-2 days per week, part-time)

Length of Contract: October 2026 – May 2027

Purpose of the Role

The Community Arts Producer will deliver a targeted project in Reading for our “Billboards Project”, whereby local communities in Reading are invited to stage an arts takeover of billboard and advertising space in Reading City Centre.

The Community Arts Producer will lead this project - building relationships with community groups, identifying and delivering a project to repurpose a traditional advertising billboard site (traditional large hoarding, not digital screen) for the local community e.g. art, nature, community projects.

The outcome will be an inspiring example of how our public spaces could be transformed from ad space to creative community space.

This is a pilot 9-month project with all administration, office hours, workshops and community events based at the Rising Sun Arts Centre. The project will establish an exemplar, to help develop an understanding of what works, and will hopefully enable the Rising Sun and partner organisations to deliver similar projects in the future.

We want to build a positive vision of the world we want to see and bring people with us towards happier, healthier cities and towns free from corporate ads.

This project is based at the Rising Sun Arts Centre in partnership with Adfree Cities (Bristol).

Key Responsibilities and Tasks

- Securing access to a traditional billboard advertising site for a local art project within Reading City Centre and environs
- Researching local community organisations and events to approach with an offer of a workshop.
- Building relationships with stakeholders (e.g. artists; academics; community groups; activists; MPs; councillors; journalists) to build engagement with the project.
- Event management - Securing workshop leaders, speakers, artists/practitioners for workshops
- Co-ordinating a one or two day festival of ideas focusing on consumerism, public spaces, the role of art in society
- Producing resources etc. as needed for each event and to communicate key messages and outcomes.

- Developing a comms plan for each event including approaching local media, creating comms assets for social media, and writing follow-up blogs.
- Creating a call out to local artists or other partners
- Engage a local artist or group of artists to produce and deliver the artwork on time, and on budget. (can potentially be multidisciplinary, can potentially incorporate visual art, sculpture, sound, performance elements)

Communications

- Communicate with a range of audiences both verbally and in writing including artists, local groups, key decision makers, media outlets.
- Ensure communication channels are in place to effectively share local activity.
- Write content for, and edit, the Rising Sun website. Write blogs, articles and press releases with other members of the team.
- Contribute to Rising Sun social media communications and newsletter with other members of the team.
- Work with a videographer to produce a short film about the project

Commitment to intersectionality, diversity and inclusion

- Ensure that the project is open to all sections of society, particularly underrepresented groups, and identifies connections between social justice issues such as class, race and gender.
- Adhere to the Rising Sun's Code of Conduct and Adfree Cities Anti-Oppression Strategy to explore anti-racism and other forms of oppression, and identify actions to address issues of power and privilege in our work

Essential to the role

- Are an established community organiser who has a good understanding of their local community, their needs and interests, and of the local area.
- Are an excellent producer, facilitator and workshop leader.
- Are able to take leadership, ownership and responsibility for delivery of an event and an arts project
- Able to nurture and develop relationships with local artists, local residents, local communities and build relationships with diverse groups
- Excellent organisation skills and able to manage a busy schedule

Salary, Hours, Length of Contract

Salary: PAYE £34,000 pro rata. FTE. (Freelance contract optional).

Length of Contract: October 2026 – early May 2027.

1-2 days per week Monday to Friday. There may be a busy period in the schedule where 4-5 days per week may be needed. Some weekend and evening work may be required.

10 weeks (50 days) of Community Arts Producer time spread out over 8 months.

This is an in-person position at the Rising Sun Arts Centre.

How to apply:

Please send a CV and Covering Letter to amy.gibb@risingsunartscentre.org by 5pm on Mon 14 September 2026.

Interviews will be held on w/c Mon 21 September 2026.

You are welcome to send through any links to previous projects, showreels, images, portfolio work to support your application.

Any questions, please contact amy.gibb@risingsunartscentre.org or drop into a Volunteer Hangout on a Friday to say hello and learn more about the centre and what we do (see Rising Sun website for more details).

Thank you for your interest in this project. Please do apply and good luck!

The Rising Sun is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.



Adfree Cities project in Bristol